



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHASKIYA MATAKARMA GIRLS COLLEGE MAHASAMUND
Name of the head of the Institution	DR. RAMESH KUMAR DEWANGAN
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	7723-297144
Mobile no.	9926158044
Registered Email	govtmatakarmagirlscollege@gmail.com
Alternate Email	swetlana.micro81@gmail.com
Address	SHASKIYA MATAKARMA GIRLS COLLEGE MAHASAMUND COLLECTORIATE ROAD, MACHEWA- MAHASAMUND
City/Town	Mahasamund
State/UT	Chhattisgarh

Pincode	493445																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Women																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	DR. SHEEL BHADRA KUMAR																		
Phone no/Alternate Phone no.	07723297144																		
Mobile no.	9893442506																		
Registered Email	sheelbhadra24@yahoo.co.in																		
Alternate Email	govtmatakarmagirlscollege@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.gmkgclgmsmd.in/Reports.aspx?title=NAAC%20Reports																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gmkgclgmsmd.in/Reports.aspx?title=Academic%20Calendar																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.83</td> <td>2020</td> <td>08-Jan-2020</td> <td>07-Jan-2025</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.83	2020	08-Jan-2020	07-Jan-2025
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.83	2020	08-Jan-2020	07-Jan-2025														
6. Date of Establishment of IQAC	17-Oct-2019																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Augmentation of sports facilities ICT equipment, library software, common room facility	20-Jul-2019 1	300
Monitoring of teaching department and functioning of other committees	20-Aug-2019 1	344
Feedback obtained analyzed and Action plan was chalked out	13-Jan-2020 1	167
Annual academic audit of teaching and co-curricular activities	03-Mar-2020 1	10
Planning of organization of online webinars, quiz competition of national level in COVID-19	20-Jul-2020 1	15
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Annual	Chhattisgarh State govt	2020 365	11332128
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

1. College has appeared for the first time for NAAC evaluation and got accreditation status (c grade with 1.83 cgpa) despite having minimum infrastructure and paucity of manpower.

2. Initiated organisation of employment oriented training program with cedmap and horticulture department.

3. Regular communication with higher education department of chattisgarh resulted in sanction of new undergraduate (hindi, english and zoology) and post graduate courses at college to increase gross enrollment ratio.

4. First MOU was signed between institute and lead college govt mvpg college Mahasamund for enhancing teaching and learning.

5. Brain storming sessions resulted in enhancing new initiatives in teaching and college staff worked together to organize online webinar activities during COVID 19 Pandemic phase.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To increase sports facilities and training facility for students to prepare for sector level competition	<ul style="list-style-type: none">• The front ground was leveled sports equipment were purchased• Part time training session were arranged at college and in ministadium to prepare for ball badminton and kabbadi• Students have shown interest and participated in sector and university level sports activities.
To increases environmental awareness/1 cleanliness awareness among students.	<ul style="list-style-type: none">• Mata karma vatika was renovated with kyaris• Regular cleanliness drive and plantation done for beautification of college campus• Staff has started planting sapling on birthday and guest arrivals• water facilities were repaired in washrooms for cleanliness• swatchta campaign for classes and warandha• in case of emergency students can avail free sanitary pad from YRC unit .
To increase library services	<ul style="list-style-type: none">• Inflibnet facility was purchased to increase number of research journal, books and online study material• Library software was purchased from Ravi solution to keep online record of book keeping
Developments of college website and whatsapp group	<ul style="list-style-type: none">• The college website was developed by Ravi solutions.• All students are

	connected to whatsapp group for timely notify regarding scholarships, tests study material and other co-curricular activities.
Career guidance and skill development	<ul style="list-style-type: none"> Carrier guidance free PSC preparation classes were organized regularly District collector and Superintendent of Police sir have delivered lecture how to prepare and set goals for PSC and UPSC exam. DST sponsored CEDMAP entrepreneurship awareness program and fruit preservation and canning training program were organized.
To increase Gross Enrollment Ratio by increasing number of courses.	<ul style="list-style-type: none"> New courses have been applied & sanctioned by Dept Of Higher Education in undergraduate program for upcoming academic session (BA hindi literature, BA English, BSc Zoology) Two new PG courses have applied & sanctioned by Dept Of Higher Education in MSc Microbiology, MA Geography.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Staff Council of the college	05-May-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	20-Dec-2019
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	01-Feb-2020
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The institution follows the syllabus as approved by the affiliating university Pt Ravishankar University, Raipur. The College ensures its effective implementation through advance teaching plan and internal evaluation program. Beside these traditional evaluation patterns, students have also given individual and group assignments and seminar and oral presentation tasks to enhance individual and collaborative learning and presentation skill. As per the directions of the principal all the faculty members have also prepared and downloaded course material and modules for the topics on which there is available matter is insufficient. The principal assess the quality of teaching through a vigilant inspection of class during lectures and verification of attendance and daily diary monthly and regulator interaction with students. The college also regularly organizes guest lecture for enhancement of knowledge. The IQAC committee monitors and evaluates teaching learning process through academic audit. All the checked answer books of internal exams are shown to students and were preserved and documented.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
four day certificate course on fruit preservation and canning by horticulture department Raipur	01/01/2020	34
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	geography	37
BSc	botany	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback from regular students has been taken in December or January of each academic session. Similarly feedback from Alumni, teachers, employers is also collected in the month of January every year. The Feedback collected from all stakeholder is analyzed and reviewed thoroughly by feed back committee and put in IQAC meetings and suggestions given by the stakeholders are also incorporated in the working policy of the Institution. Written suggestions or complaints are also Collected on various aspects of the College including teaching, learning, infrastructure, future plan, Library and sports facilities, administration and other curricular and extra curricular activities. Feedback is also collected from parents during parents teacher meeting and from Alumni in Alumni meeting. Suggestions and comments given by the parents and Alumni are also taken into consideration for future development. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. Follow up action regarding implementation of suggestions given by stakeholder are also regular practice in our Institution. Feedback about the teaching process and explanation by the teacher in their respective classes are also collected for UG and PG classes during periodic meetings of principal with different classes. If there is any chance for improvement then respective teachers are called by the principal and suggestion are given to them to make them more effective in the class rooms. Feedback report and action taken report is also displayed on institution website. from 2020-21 online feedback system was planned</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	60	70	60
BSc	Science	60	180	60
BA	Arts	70	125	70
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	331	Nil	6	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
6	6	1	1	Nil	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice in transitioning into, and out of, graduate school. They give constructive feedback on writing, teaching and other elements of career design. They can serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times. We distributed each class to student mentoring system Class Mentors B.A. 1 Dr. Shalini Verma B.A. 2 Mr. V.K. Sahu B.A. 3 Dr. S.B.Kumar BSc.1 Dr. Sarswati Verma BSc.2 and 3 rd Dr. Shwetalana Nagal BCom 1,2,3rd Dr. Ramesh Ku. Devangun.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
331	6	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	6	3	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
Nill	Nill	2020	17/10/2020	17/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institute held unit test , first session exam , second session exam and pre final exam . To motivate and appreciate students, we reward student who topes in internal and final exam. We keep records of internal exam to examine students strength and weakness. According to result we organize special classes , doubt classes for students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by higher education department and we follow the calendar. We organize internal exam and other activities according to academic calendar like unit test(after completion of unit), first session session exam(24-09-19to 27-09-19), second session session exam(26-11-19to 29-11-19), pre final exam(27-01-20 to 07-02-20), and final exam (3-03-20 to 17-10-20). were held on mentioned date.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gmkgclgmsmd.in/Student_section.aspx?title=Programme%20Outcome#

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Nill	40	34	94
UG	BSc	Nill	31	29	94
UG	BCom	Nill	6	6	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	Nil	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2020	0	0	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
0	0	0	2020	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	10	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fit India Movement (19-01-2020)	Inter College Cyclothan Raipur	1	150
Vivekanand Jaynti (12-01-2020)	Collaborating -PG College NSS LakshyDut	1	70
National Voters Day (25-01-2020)	NSS/District Level/Election Commission	1	70
International Childrens Day (20-11-2020)	University Level	1	22
NSS Establishment Day (24-09-2019)	University Level	1	42
Distribution of Deworming Tablets (08-08-2019)	Collaborating agency- YRC/Primary/Health Centre/Khatti Mahasamund	2	101
Annual Plantation Programme of college (20-08-2019)	YRC/NSS/Janbhagid ari Samiti	15	56
World Ozone Day (16-09-2019)	YRC	4	21
Organisation on on day YRC Camp and First AID Five Safety Drill	YRC/RedCross Society Mahasamund	15	147
Celebration of 130Birth Anniversary of Indian	NSS YRC Pramray Schhol Machewa	2	63

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Integration Camp	National Level	Government of Gujrat Higher Education Education	1
District Level NSS Award	Best NSS Voluntary	NSS	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
First Annual Orientation Meeting	College	First Annual Orientation Meeting	2	12
Poster Competition on Prevention from AIDS	College	Poster Competition on Prevention from AIDS	3	7
Human Chair for nation pledge MCQ Test	College	Human Chair for nation pledge MCQ Test	3	91
AIDS Awareness Programme	College	AIDS Awareness Programme	5	75
Volunteer Blood Donation Essay, Rangoli. Aids Awareness Competition	College	Volunteer Blood Donation Essay, Rangoli. Aids Awareness Competition	4	15
Swachhha Bharat Grishma kalin programme.	Mohari bhata Mahasamund	Swachhha Bharat Grishma kalin programme.	1	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme (Sociology)	50	00	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
0	0	0	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
govt MKGCollege mahasamund and Govt MVPG college, Mahasamund	06/05/2019	acaemic excellence (lecture by Prof Jaya Thakur on life in relationship)	50
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
116	151

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
R.S.Library	Partially	2019	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	4606	1141124	40	12203	4646	1153327
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
7	e-PG-Pathshala	You tube	02/11/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	3	0	0	0	0	3	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	3	0	0	0	0	3	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Library blog, Facebook, whatsapp	https://matakarmalibrarian.blogspot.com/m=1

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.4	0.4	2.3	2.3

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Yes, there is a established system and procedure for maintaining and utilizing physical, academic and support facilities at college. The instructions are clearly marked on wall of laboratory, labs and sports room. All the instructions are compiled in form of rule book for students and kept in library and website for reference.

<http://www.gmkgclgmsmd.in/Academics.aspx?pname=Rules%20and%20Regulations>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric minority BPL	231	782108
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
three day Entrepreneurship Awareness camp	27/08/2019	75	CEDMAP RAIPUR, DST
Traffic awareness program Women protection skill	13/12/2019	80	Hamar Police Hamar sang

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career counselling program	Nil	80	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	00	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA	Arts	Govt M.V.PG. College Mahasamund And Jai Hind college	PGDCA , M.A.

				Mahasamund	
2019	7	BSC	Science	Govt M.V.P.G college Mahasamund	PGDCA, M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Inter college	42
Sports	College Level	60
Sports	Sector Level	20
Sports	University Level	2
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	00	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council Student union has been formed in the college in which various officials and class representatives have been selected on the basis of merit. All the officials and class representatives participate in the unions meeting. The student union discharge the responsibilities assigned by the college and help in discipline related activates as well as assistance in various cultural events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

131

5.4.3 – Alumni contribution during the year (in Rupees) :

3800

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Activities Alumni record was maintained by the college from 2010 and there are 131 alumni in this college. The alumni meet for the session was announced on 23-03-2020 and invited the alumni from whatsapp group but due to announcement of Lock down Covid -19 by the Government, the meet is postponed for next session.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the institution is to establish itself as a centre of excellence, generating and imparting knowledge. It intends to empower girls through quality education and meaningful learning process. The governance of the institution is reflective of an effective leadership in tune with the vision of the college. The head of the institution conducts administrative and academic activities along with staff council, IQAC and Janbhagidari committee of the institution. All teaching and non-teaching staff of the institution work in tandem with the head of the institution. There exists a system of decentralization and participative management in the college in the beginning of the session 201819, a meeting of staff council was convened. In this meeting all staff members, teaching and non teaching were present. In this meeting all academic, non academic, administrative and other activities were distributed among teaching and non teaching staff. All staff members rendered their assignments sincerely. The head of the institution, the principal, coordinated all activities of different committee of the college. In matters related to development, all decisions are taken through committees through consultation and discussion.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Keeping in the mind the convenience of applicants and their parents all essential information are displayed on the notice board. Help desk consisting of faculty members and administrative staff has been set up and sign boards also have been placed at different places to assist the applicants and parents.
Human Resource Management	Human resource Development covers academic staff, non- academic staff and students. For improvement of academic Staff ,the institution permits them to attend refresher courses, orientation courses, summer school Programmes and other short term courses. College also plans skill development programme for non academic staff. Students grievance cell, help desk and mentor -mentee

	scheme are also active in the college.
Research and Development	During this pandemic academic year, some teachers participated in seminars. Some Teachers participated in refresher courses
Examination and Evaluation	Annual examination and internal assessments are conducted and results are declared and students are shown answer sheets to improve their performance.
Teaching and Learning	Faculty members try to improve quality of teaching by use of information and communication, use of Technology and group discussion. Internal department meetings are held for each subject on regular basis. The college also motivates teachers to attend seminar, workshop and conferences to improve their skill knowledge. Peer learning is promoted within and outside of the class hours. Team learning is facilitated through project Work. Meaningful learning is initiated through guided teaching group discussion, seminars, debates and extracurricular activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Salary and Other Payments are made to the Employees through the web site of the Finance and Accounts. Directorate Of Treasury Accounts and Pensions, Chhattisgarh https://ekoshonline.cg.nic.in/
Administration	All Correspondence is carried out through Email and the Website of the institution.
Student Admission and Support	Admission and Fee payment are done Online. Important notices and informations are uploaded in the Website of the college.
Examination	Examination and Enrollment forms are submitted online through the portal of Pt. Ravishankar Shukla University Raipur (CG).

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2020	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is an internal financial audit system in the institution. An assistant professor-in -charge is appointed to examine and supervise audit books and files of the college. The admission and examination fees of students are collected on-line. the scholarships given by the government is deposited in the personal bank accounts of beneficiaries,,namely college students. All these are entered and maintained in office books which are regularly checked by concerned in -charge. Likewise, all amounts like, salary, allowances, bills of purchased equipments and furnitures are entered into office accounts books of the college and the concerned in-charge regularly checks those entries. On occasions, the departmental auditors of higher education chhattisgarh, visit college and check and audit accounts and other documents of the college. The accountant general of Chhatisgarh also sends its auditors to check and audit institutional accounts and expenses and others. The collected fees and charges determined by the Janbhagi samittee are spent on development activities of the college decided in the janbhagidari committee meet is audited by an independent audit agency. Thus an internal and external financial management system operates in the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	college committee
Administrative	Yes	Department of Higher Education	Yes	AG Department Chhattisgarh

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year Plan of Action Achievements/Outcomes Plan of Action Achievements/Outcomes

To increase sports facilities and training facility for students to prepare for sector level competition • The front ground was leveled sports equipment were purchased. • Part time training session were arranged at college and in mini stadium to prepare for ball badminton and kabbadi. • Students have shown interest and participated in sector and university level. To increases environmental awareness/1 cleanliness awareness among students. • Mata Karma Vatika was renovated with kyaris. • Regular cleanliness drive and plantation done for beautification of college campus • Staff have started planting sapling on birthdays and guest arrivals • water facilities were repaired in washrooms for cleanliness. • Cleanliness campaign for classes and verandah. • in case of emergency, students can avail free sanitary pad from YRC unit of the college. To increase library services • Inlibnet facility was purchased to increase number of research journals, books and online study materials. • Library software was purchased from Ravi Solutions to keep online record of book keeping Developments of college website and whatsapp group • The college website was developed by Ravi Solutions. • All students are connected to whatsapp group for timely notification regarding scholarships, tests study material and other co-curricular activities. Career guidance and skill development • Carrier guidance free PSC preparation classes were organized regularly • District collector and Superintendent of Police have delivered lectures on how to prepare and set goals for PSC and UPSC exams. • DST sponsored CEDMAP entrepreneurship awareness program and fruit preservation and canning training program were organized. To increase Gross Enrollment Ratio by

increasing number of courses. • New courses have been applied sanctioned by Dept Of Higher Education at Undergraduate program for upcoming academic session (BA Hindi literature, BA English, BSc. Zoology) • Two new PG courses have applied sanctioned by Dept Of Higher Education in MSc Microbiology, MA Geography.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Summer internship program by NSS Volunteers	10/06/2019	10/06/2019	31/07/2019	30
2019	Submission of IIQA for NAAC accreditation first cycle	04/07/2019	04/07/2019	04/07/2019	7
2019	Whatsapp group of students formed for respective classes was created to circulate notices/information/ study materials	15/08/2019	15/08/2019	15/08/2019	324

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college follows following practices to inculcate environmental consciousness and sustainability among students world ozone day, world environment day was celebrated with students. students are motivated to use bicycle for Bicycles as

a result More than 80 of student uses bicycle to reach college from nearby villages, rented rooms and private or government post metric SC/ST hostels. Rest are using their 2 wheelers to reach college other initiatives Plastic free campus: Polyethene for carrying items like books tiffins and lunch during workshop seminar are completely banned inside campus. Students were encouraged to to put their refuse in dustbins e)Paperless office practice is maintained by providing circulars and notices by whtsap group and maintaining scan copies for circulations however one or two hard copies are maintained for office filing. ??Green landscaping with trees and plants: The college campus have many shady and fruit bearing trees like tamarind, gulmohar, neem, acacia, jamun, bel, zizhpus, carandus, mulbery, jackfruit jharul and champa, ashoka etc some are planted some are naturally grown in the land and later maintained by collge. a small karma vatika surrounded by boundary wall was developed as oxyzone of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	11/08/2019	01	NSS AND UNICEF	CHILD RIGHT PROTECTION	30
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Republic Day celebration	26/01/2020	26/01/2020	45
Independence Day Celebration	15/08/2019	15/08/2019	35
Constitution Day	26/11/2019	26/11/2019	75
Gandhi Jayanti	02/10/2019	02/10/2019	40
Children Day	14/11/2019	14/11/2019	65
Vivekanand Jayanti	12/01/2020	12/01/2020	30
Ekta Diwas	31/10/2019	31/10/2019	75
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Paperless office practice is maintained by providing circulars and notices by whatsapp group and maintaining scan copies for circulations however one or two hard copies are maintained for office filing. Green landscaping with trees and plants: The college campus have many shady and fruit bearing trees like tamarind, gulmohar, neem, acacia, jamun, bel, zizhpus, carandus, mulbery, jackfruit jharul and champa, ashoka etc some are planted some are naturally grown in the land and later maintained by college. a small karma vatika surrounded by boundary wall was developed as oxyzone of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices implemented in 2019-20 1. Pranayam Meditation 2. Library Blog. 3 plantation of birthday of faculty and guest arrival green practices: cycling for students. thought of the day was notified by one student everyday on college notice board. Title of the practice: Daily Meditation and Prayanam Session. Objective of the practice - the main motive behind this practice was to educate students about importance of physical and mental well being. College students feel anxious and stress while trying to juggle new college life, new friends, parents, society and peer pressure and some time they bounce back negatively which can be observed as depression in their academic performance and indulgence in bad habits. The Practice: - The practice was initiated by the college administration for students in November, 2017. The college time table was modified to incorporate a 10 min meditation session which include Anolom- Vilom, Kapalbhati, Bhastika Pranayam, Bhramri and Dhyan for 2 min each. The session starts with single bell at 12:00 noon and students perform the activity in their own class under the guidance of teacher and a volunteer (preferably from their own class). Annually small workshop was organized in the beginning of session to train the newcomers of the college and refresh the elder students. From July 2019 central audio facility has been initiated. Context Prayanam is not a simple breathing exercise but it is a scientific process of controlling the breath to connect physical and mental aura. It is one of the most important vital components of yoga that directly and indirectly affects the process functioning of different systems of the body. As per the documents Page 75/80 17-08-2019 06:48:06 Self Study Report of SHASKIYA MATAKARMA GIRLS COLLEGE MAHASAMUND available regular Pranayam shows beneficial impact on respiratory system, circulatory system and endocrine system. It ensures more oxygen to lungs which is good for heart and brain. Prayanam can be practiced at any place that is well ventilated, clean and free from external disturbances and at least 1 hour after meal. Prayanam is usually practiced while sitting on a mat on clean floor but can also be done while sitting in a chair. The major benefits of exercising Prayanam is It controls and makes blood circulation smooth. Helps in weight regulation. It provides lightness to the body and acts as disease destructor by boosting immunity. Prayanam helps in lungs expansion thereby improves its efficiency and vigor. It brings stillness and calmness to the mind increased concentration and stability of mind Help to ease stress, anxiety and tension it also helps to ease depression, dullness and lethargy. Evidence of success: - After the implementation of this practice we noticed that students feel calmness and focus better in studies. Problem encountered and resources required The first problem encountered with this idea was how to train students for yoga practices. Second problem how and when this practice can be incorporated in their daily routine. Third and foremost important hurdle was how to motivate students and involve fully in this session. As far as resources are concerned the college needs at least a part time yoga instructor and a physical facility like mat, Dari and sound system. Initiatives taken to address the above problems: Training program was organized to train students and faculty to overcome the first problem. A ten minute short period was added in time table to practice meditation and Pranayam. The student

accepted the idea and involve voluntarily in the activity. Mike and sound system was purchased from the fund received. 1. Title of the second best Practices Use of social media for Digital Library Services and Social Value. 1. Objective of the practices 1. To create college library blog and facebook page <http://www.matakarmalibrarian.blogspot.in/> <https://www.facebook.com/Govt-Mata-Karma-Girls-College-Mahasamund-494180280944884/> for Digital collection 2. To introduce social media among students and readers for knowledge enrichment. 3. To enhance digital collection of books to the college library resource with the help of internet. Page 76/80 17-08-2019 06:48:06 Self Study Report of SHASKIYA MATAKARMA GIRLS COLLEGE MAHASAMUND 4. To acquaint the students for using the digital library service. 5. Sharing social value and general awareness information knowledge by the means of social media and improving social value. 6. To provide link of e-PG Pathshala and NSDL (National Digital Library) and also acquaint the student. The Context - It is being observed that present generation is spending more time on social media like facebook, whatsapp, Messenger and instagram rather than spending time on studies interface they keep themselves devoid of knowledge and social awareness and deviate from aim in life. Ironically they are already addicted to social media before they realize their faults which is not less than an addiction in present times, this lead to showing downfall in their grades, carrier goals. The main purpose to begin this practice by library is to divert students from this fake world of selfies and likes addiction toward positive addiction where they are motivated to share knowledge, science and general awareness. Social media has negative effects but on the other hand it can be a powerful resource for knowledge enrichment. The purpose is to use this power to enlighten students and youth so that they can leads to right direction in their life and only the families, our society and country can lead to right direction in future which is the ultimate purpose of an education institution. 4. The practice: 1. The college administration wanted to motivate students toward digital literacy but due to lack of computer lab and internet facility at college this seems almost impossible. The college librarian Mr. Ajay Kumar Shrivastava came with an idea to create and handle college digital platform successfully in form of Blog <http://www.matakarmalibrarian.blogspot.in/> that was created on 5 June 2018 and face book page <https://www.facebook.com/Govt-Mata-Karma-Girls-College-Mahasamund-494180280944884/> for Digital collection was created on 22/07/2017. Every day post related to General knowledge under title knowledge dos is being hosted on library blog and facebook account. 2. Social value related post are being hosted which are found from social medicals, newspaper and other success. 3. Students and staff can use this blog 24x7. Evidence of success - 1. When these accounts have been launched on social platform a number of our students have joined the group and voluntarily started to share good information among them. 2. The college administration for further motivation planned to organize a general awareness exam. This exam was conducted as a MCQ type General knowledge Competition in which 68 students have participated and 10 toppers were awarded on annual function day of the college. 3. This Free of Cost Blog has served dual purpose of providing digital library service and also news updates of college activities in time when our old website was crashed due to shortage of fund. 6. Problem Encountered and Resources Required Page 77/80 17-08-2019 06:48:06 Self Study Report of SHASKIYA MATAKARMA GIRLS COLLEGE MAHASAMUND 1. The first major problem was how students which are belonging to poor families can afford smart phones. 2. Second was how to provide internet facilities for students so that they can visit digital platform. 3. And third how to motivate students for using this digital platform for knowledge sharing. These problems got an answer when the state government has launched Sanchar Kranti Yojna (SKY) to facilitate people with smart phones to remove digital inequality among citizens of rural and low economic urban background, under this program 285 students of our college has also got smart phones. Free Wi-Fi facilities at college were launched under Government NMECIT

program has helped to provide internet facility for students. The constant motivation by our faculty and librarian has inspired our students to join the group and use the facility for knowledge sharing

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gmkgclgmsmd.in/events_details.aspx?eid=29

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision The vision of the college is to be a pre-eminent center of excellence, generating and imparting knowledge. Empower girls through quality education and meaningful learning process. Mission To provide sufficient opportunity for women in higher education. To assure all round development of our students. To provide social awareness among girls. To make them understand the actual meaning of life. To be a bridge between the rural-urban communities of students. Core Values Of The Institution To educate and empower girls of rural background to make them self reliant. To develop qualities of social, moral and creativity in student. To make student good and a responsible citizen.

Provide the weblink of the institution

<http://www.gmkgclgmsmd.in/College-At-A-Glance.aspx?title=Vision%20Mission%20And%20Core%20Values>

8.Future Plans of Actions for Next Academic Year

Future plan for the SQWF Institution for the session 2020-2021:- 1- To organise webinars and conferences by various departments. 2- To promote faculty for research proposal, Research work and publications. 3- To introduce post graduate courses (MSc Microbiology, MSc Chemistry MA Geography, MA Political Science, MA Hindi, MCom) and vocational courses (DCA, PGDCA, Yoga and Librray science) will beintroduced to increase Gross Enrollemnt Ratio (GER). 4- To develop infrastructure facilities including wifi campus, cctv installation digital library, computer lab auditorium purchased. 5- Library facilities to be enhanced by new books and e-resources. 6- Sports facilities to be increased and made available for outdoor games. 7- Efforts will be made to develop entrepreneurial skill among students. 8- Student support system including girls hostel, open gymnasium, cafeteria and photocopy and stationary services at campus will be developed with grants from UGC. 9- Placement drives and free coacing for UPSC wil be initiated.